



Marquee Series: Microsoft Excel 2016: Text

Nita Rutkosky, Denise Seguin, Audrey Rutkosky Roggenkamp, Ian Rutkosky

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Marquee Series: Microsoft Excel 2016 offers a highly visual, hands-on approach to learning Microsoft Excel. Ideal for 1 or 2 credit courses, this text facilitates self-paced, accelerated, and traditional learning formats. Key Features Step-by-step, project-based instruction in two- and four-page activities with screen visuals help students meet learning objectives quickly. Four progressive levels of case-based assessment, including the popular Marquee Challenge, ensure software mastery at the introductory level. Teaches the key formulas and functions for preparing budgets and analyzing common numerical problems. Model answers of in-section projects are shown in text. Individual Challenge activity connects students' lives and interests to project goals.



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